**SCOTTISH EPISCOPAL CHURCH**

**APPLICATION FORM FOR NEW WORKERS WITH CHILDREN AND/OR VULNERABLE ADULTS**

**CONFIDENTIAL**

The Vestry is responsible for the appointment of all workers with children and/or vulnerable adults. Volunteers and Paid Employees should fill in a copy of this form which should be retained by the Protection Co-ordinator. The form is confidential and will be seen only by the Co-ordinator and the Rector/Priest-in-Charge.

**Applicant Details**

**Church**

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**Full Name**

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| --- |
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**Name at Birth and any other names you have been known by**

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**Date of Birth  
Home Address**

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**Contact Information**

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| --- | --- |
| **Email Address** |  |
| **Phone: Home** |  |
| **Phone: Mobile** |  |

**Address History**

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**How long have you lived at the above address?**

**If the answer is less than 12 months please provide the following information:**

**Previous Address**

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**How long did you live at this address?**

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**Church attended during this time**

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**Name of Rector/Priest in Charge**

|  |  |
| --- | --- |
| Children |  |
| Vulnerable Adults |  |

**Application Details**

**Application is to work with**:

Please put (x) in relevant box or boxes

**In the following role(s)**

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**Please give details of previous experience of this type of work**

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**What qualities do you feel make you suited for the role(s) you will be taking on?**

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**Please give details of any relevant qualifications or appropriate training**

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**Reference**

Please give the name, address, telephone number and position or relationship of someone who knows you well.

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**Declaration** (see note below)\*

I agree to apply for PVG Disclosure (Criminal Record Check). The contents of the Disclosure will need to satisfy the Provincial Officer that I am not unsuitable for the post.

I understand that the Scottish Episcopal Church has a Policy on the Recruitment of Ex-Offenders and is entitled to ask ‘exempted questions’ - see below\*.

I understand that I will have a right to appeal against the contents of the Disclosure and any decision made.

I agree to completing the ‘Caring for the Vulnerable Declaration’.

I consent to the processing of the information on this Form and any other document which I may have provided or completed or which referees may have provided about me in connection with working with children or young people in the Scottish Episcopal Church to enable the Church to operate its Protection Policies.

**Signed**

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**Date**

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\*Because of the nature of the work for which I am applying, this post is exempt from the provisions of Section 4(ii) of the Rehabilitation of Offenders Act, 1974 (Exemptions) Order 1975.

**For Co-ordinator use only**

Has the applicant completed a PVG application, signed a Job Description and Declaration form?

What training is now required?