



# Scottish Episcopal Church

## Church in Society Committee Grant

### Child Poverty Fund Application Form

For Office Use	
CiS Meeting:	
Item No.	
Grant No.	

This form is required as part of compliance with international tax compliance regulations. The Common Reporting Standard (CRS) obliges the General Synod of the Scottish Episcopal Church to obtain your tax details and CRS Entity Classification.

#### ***Instructions about submitting this form:***

- Each grant will be awarded for **one year only**. An end of project report is required to show how the grant has been used to further the project concerned.
- Please see attached guidelines for criteria for applications. There is a certain amount of flexibility to these – please contact the Church Relations Officer if you are unsure.
- Applications must be accompanied by an endorsement by a Scottish Episcopal Church Diocesan Bishop.
- Complete this form and return it by email to [churchrelations@scotland.anglican.org](mailto:churchrelations@scotland.anglican.org). Or post to Church Relations Officer, General Synod Office, 21 Grosvenor Crescent, Edinburgh EH12 5EE *Remember to attach your accounts and any other documentary supporting information.*
- The form will be dealt with the Church in Society Committee at their next business meeting.
- You should be notified within six weeks of a Church in Society meeting which discussed your application.

Date of Application	
Name of Project being applied for:	

#### **1. CONGREGATION APPLYING FOR A GRANT**

Contact Name:	
Position:	
Congregation:	
Address:	

Diocese:	
Registered Charity number:	
E-mail address:	
Telephone number:	
Website:	

**2. FINANCIAL INFORMATION - ALL APPLICANTS PLEASE PROVIDE THE FOLLOWING:**

*Please attach a copy of your most recent accounts*

Accounts for the year ended		
Are your accounts audited?		
Total income £	Total Expenditure £	Reserves £
Opening balance	£	
Closing balance	£	

**3. BACKGROUND TO THE APPLICATION**

What is the purpose of the Project?		
For which aspect of the Project are applying for this grant?		
What is the total cost of your project? <i>(please provide a detailed breakdown of costs)</i>	£	
Amount Requested:	£	
Amount per annum currently received from the Church in Society Committee, if any:	£	
What other funding have you asked for, from whom and when will it be received?		
Source Expected	Amount	Date expected/Received

What is the need in the community that has been identified?		
Have you assured yourself that this need is not already being met by the local authorities or some other charity?		
What benefit will it bring to children living in poverty, and the community in which they live?		
How will the benefit be assessed?		
How will you know that it has been achieved?		
Please indicate any other area(s) of the Church in Society's remit that your project addresses and how:		
• Living with People of Other Faiths	<input type="checkbox"/>	
• Campaigning for Social Justice	<input type="checkbox"/>	
• Working for Peace	<input type="checkbox"/>	
• Acting in Faith	<input type="checkbox"/>	
• Promoting Economic Justice	<input type="checkbox"/>	
• Supporting Sustainability	<input type="checkbox"/>	
How will you know that it has been achieved?		
Is it an ecumenical, multi-faith or multi-agency project? If so, what other faith communities or organisations are involved?	<b>YES</b>	<b>NO</b>
Would you be willing to show others in the SEC what you do, and how you do it (i.e. invite others to visit your project and see it in action)?	<b>YES</b>	<b>NO</b>
Local projects can be capable of being a model for a national activity – do you think that this project has that capability and how?	<b>YES</b>	<b>NO</b>
Would you be willing to help others set up a similar type of project (i.e. by offering advice and providing useful contacts)?	<b>YES</b>	<b>NO</b>
Preferred date for receipt of grant:		

#### 4. ENCLOSURES WITH APPLICATION

##### Enclosed with the application:

<ul style="list-style-type: none"><li>• <b>ENDORSEMENT BY A SCOTTISH EPISCOPAL CHURCH DIOCESAN BISHOP:</b> Please arrange for your diocesan bishop to provide an endorsement of this application and include it with your application form. No endorsement may mean that an application would not be considered.</li></ul>	<b>YES</b>	<b>NO</b>
<ul style="list-style-type: none"><li>• Recent Annual accounts</li></ul>	<b>YES</b>	<b>NO</b>
<ul style="list-style-type: none"><li>• Annual report</li></ul>	<b>YES</b>	<b>NO</b>
<ul style="list-style-type: none"><li>• Any other relevant documentation such as details of use of any previous grant</li></ul>	<b>YES</b>	<b>NO</b>

#### 5. DECLARATION AND SIGNATURE

##### Declaration and signature (to be completed by the authorised officer for the organisation)

I agree to the details I have submitted being held securely for a period of no longer than 6 years after the conclusion of this grant. ☐

I confirm that the details I have provided are correct to the best of my knowledge and belief and if any changes occur in relation to the above information in the period of 12 months after any grant is made I agree to notify the General Synod of the Scottish Episcopal Church within 30 days. ☐

Signature:

Designation:

Date: